

Sprint Retrospective Meeting Minutes

Date: June 1, 2025

Attendees: Jonathan Gonzalaz, Carmine Talarico, Albert Santalo, Edward Montes

Start time: 11:00am – 11:30am

What went wrong?

Originally, we did not have a project so that delayed us getting started by several days.

Did we do a good job estimating our team's velocity?

Our team is actively working on finding the right cadence to measure the teams velocity. We did not provide an actual estimate for this sprint due to the delay in assembling the team.

Did we do a good job estimating the points (time required) for each user story?

We will report back after the next sprint to determine whether we estimated the points correctly.

Did each team member work as scheduled?

Yes, each team member has been proactive and engaged.

What went right?

Our meetings and discussions have been productive.

How to address the issues in the next sprint? How to improve the process?

The team will need to work harder to make up for lost time at the beginning of the sprint. The process can be improved by everyone actively using the GitHub repository to update files and work cohesively to ensure all data files are constantly updated.

How to improve the product?

The team must constantly test and rebuild the product. The team must listen to the product owner to align their goals with product development. The team must review and analyze similar enterprise products on the market to understand the functionalities and capabilities of the project.